



**Minutes
22nd March 2021**

Chair: Kate Masey

Attendees: Tracy Day, Phil Thompson, Jayne Collins, Caroline Dean, Jane Masey, Kate Masey, Rachel Beardsworth, Mark Syrett, Carla Butler and Esther Thorpe

Apologies: There were none
Non-attendance: David Swann

No.	Item
1.	<p>Welcome Carla/ Agree previous minutes / Trello Action Log</p> <p>Previous minutes were agreed. Kate updated and went through the Trello actions. Those yet to upload and remove Trello actions to contact Dan for guidance (Jane, Tracey and Caroline?)</p>
2.	<p>Finance</p> <p>NGRC Finance Update 22/3/21 Current Account Balance £9075 Pay pal Balance £2270.16 Row Dough Balance £2134.00 (not Used) Row Dough to NGRC Acc £140.16</p> <p>Barclays Reserve Account Balance 21/3/21 £10400.00</p> <p>This is made up of:</p> <ul style="list-style-type: none"> • £7051 (Bounce Back Loan) • £1349.15 (Funds To RNLI) • £2000.00 (This is the amount transferred Not to be touched, Financial protection For Trustees) <p>ACTION: Mark to organise Zero dashboard demo for HMRC returns. (Poss outside of main committee meeting). Caroline to send updated finance spreadsheet for future meetings agreed.</p>
3.	<p>Membership</p> <p>40 members 11 monthly and 29 annual All beginners emailed about taster sessions and pre 2019 asked for new PARQ Previous novices still waiting – no capacity at present to offer LTR courses.</p>
4.	<p>Cox Liaison</p> <p>All Cox set up learn to row sessions with bubbles from existing (Caroline and mark) and post taster sessions in Jan Learn to row or taster sessions booked</p>



	<p>First aid training for Cox's on Saturday Reminder to those that have not had DBS to complete asap</p>
5.	<p>Health & Safety Nothing to report</p>
6.	<p>Publicity/Marketing – other than RQ update Nothing to report</p>
7.	<p>Safeguarding – other than update later Nothing to report</p>
8.	<p>Fundraising Nothing to report</p>
9	<p>Welfare Nothing to report</p>
10	<p>Railway Quay Update-Lease/MMO/bids/crowdfunder draft in advance/PR.</p> <p>Railway Quay Update Mark gave update Containers gone in. LDC to draw up a new Head of Terms for lease. Lease is for 5 years with one year break clause if no pontoon and peppercorn rent When signed frees up a fund for 10k to be spent on site buys second container to rent out.</p> <p>Disappointed NTC chose not to support railway quay to pay for first stage of bid. This is because no engineers' drawings submitted, which was exactly what the bid was for. Meetings have taken place with engineers-HOP, NPP and Cutlers</p> <p>Rampion still considering to gift pontoons. 25k bid submitted. Rampions pontoon gift to be confirmed after Easter if happening at all.</p> <p>Bids Mark gave update</p> <ul style="list-style-type: none"> • 67k bid to go into Veolia for mid April deadline for RQ and wider. • Jane submitted 25k grant from Morrison's Plastic bag tax, awaiting outcome of Sussex Giving spring (£5k) <p>If we don't have pontoon or clubhouse, Regatta will need to be near the old clubhouse. Profit for Regatta was last time £1500 so worth putting on. There are 10 clubs in SEEGL now.</p> <p>Crowdfunder Mark gave update. Not all committee could access report circulated. Dan recirculated and Mark will answer any direct questions.</p> <p>Mark has attended a masterclass on crowdfunding. Gig, public or corporates can provide funding. Aim is to raise 10k and have this matched. Membership funds will go direct to Crowdfunder. All funds are 100% matched by Sport England.</p> <p>It was agreed:</p> <ul style="list-style-type: none"> • Mark to set up Crowdfunder • To align our internal expenditure onto Crowdfunder in the 8 week period over new membership year and opening of clubhouse, plus use the wider exposure to promote the club, junior rowing and RQ in general. • Utilise opportunity to generate 2500 of general spend and offer wider using marketing opportunities from the clubhouse. • Cox's will agree offers and be realistic. Discuss next cox's meeting, Mark to circulate



	pdf in advance.
11	<p>CPGA full members webinar Hold post SEEGL discussion?</p> <p>Briefing by SEEGL next Monday Mark will attend, Caroline will cox first row back 29th to cover. Discussed holding club debate pre 1st April club EGM may need to take place later in the year-return CPGA EGM if opinion divided. Mark and Dan to discuss the mechanics.</p>
12	<p>Website /app update link circulated in advance</p> <p>Dan had met with Mark and Elliott will look at specification to gain costings, also confirming short term maintenance. Mark S has applied to LDC for 3k grant to support website development.</p>
13	<p>Return to Rowing, mooring, row bookings. Are we ready? – lets get excited!!</p> <p>Everyone is ready and excited!</p>
14	<p>Proposed constitution changes for associate rowers</p> <p>To be discussed at next meeting</p>
15	<p>Amelie working party update</p> <p>Gazebo needed for Sunday onwards help needed post 12th for fine sand and paint tbc – please contact Mark</p>
16	<p>Amelie Future use discussion</p> <p>To be discussed at next meeting</p>
	<p>Regatta sub group:</p> <p>Need:</p> <ul style="list-style-type: none"> • coordinator for race control • Events coordinator • Oversee communications organisation process coordinator • Race director for policy etc. <p>Action: Expressions of interest to Dan Action: Rachel to promote opportunities to coordinate on social media sites.</p>
	<p>Tetradock #2 Discussion</p> <p>To be discussed at next meeting</p>
	<p>Junior rowing update-Caroline/Tracey</p> <p>Interested members who can be competent crew needing a DBS cert to be applied for to contact Tracey Lewes have linked with Lamport Youth Club Not all Cox's able to support. Junior session to be modelled around the level of cox's supporting and following existing LTR protocols.</p>
	<p>Ergo swaps process</p> <p>Currently with Tracey, Rachel and Mark. List to be updated after each committee meeting To next rotate in May. Needs to be offered to all members and names pulled out of a hat like before. Dan agreed to help with maintenance</p>



Next committee meeting 10th May 2021 7.30pm Mark to Chair

Deadline for agenda items April 26TH April 2021