

## Newhaven Gig Rowing Club Committee Meeting Monday 6<sup>th</sup> July 2020 Via Google



### Minutes

**Attendees:** Rachel Beardsworth, Christina Cosgrove, Tracy Day, Caroline Dean, Jane Masey, Kate Masey, Mark Syrett, Phil Thompson, Dan Wittenberg

### Apologies

David Swann

### **Bounce Back loan**

We need to decide what to spend this on and how we manage repayments, we could have fund-raising drives to pay it off. We have nothing to pay for a year.

### **Tetradock**

Mark spoke with Tetradock, we can purchase a double Tetradock with 2 winches for £7000. Do we go ahead and buy the Tetradock? And if so when? Bearing in mind that as soon as it is in place, we will have to pay berthing fees. We would need to have it 3 to 4 weeks before we start back rowing. They are in stock and we can collect from Yapton, Arundel. We can give him the order verbally but delay paying whilst we work out where it goes. We could also become agents for Tetradock selling them to other clubs to generate income.

We need to know the dimensions of the double Tetradock to ensure there is space for it.

Jane spoke to Russell and asked if we can have a triple berthing space for the price of a double berth in the space where we have aurora. In principle he is happy for us to have a double berth, however we are unsure at the moment if the space is big enough for a double Tetradock. We also need the location of the Tetradock to be somewhere that is wet all the time. 3 berths for the price of 2 would be a very good deal, we would be happy to pay the mooring fees upfront. We currently pay 50% mooring fees because we are a charity.

Several members are not happy to commit £7000 without looking at the figures. We will make a decision by email about buying the Tetradock, we would need to build a poly tunnel to protect it.

### **Data Retention**

If members have left then we can no longer retain their data and need to delete it from Drop Box. We need to keep members data for a short period of time after they have left the club in order to do Track and Trace if necessary. We have 6 months after members have left before we must delete their data.

### **Preparations for return to rowing.**

We can't row until we get the green light from the CPGA; we hope this will be in September. Assuming this is the case the marketing group needs to start recruiting in August aiming for 24 adults and 26 juniors in groups of 4 learning together.

We need to have a protocol in place i.e. who needs to wear a mask, sanitizing equipment etc. and have all the necessary kit ready. We need additional information put on PARQ forms i.e. Vulnerability, whether members have had Covid-19 etc. Covid-19 is a dynamic situation and we can use CPGA guidelines to create a return to row plan. Phil to create a sub-group together on Zoom to do this including a vulnerable person and Dexter who has experience with the Cubs for advice.

### **Mark Beaumont**

Mark is stepping down as a trustee, but will still continue rowing with us. How do we maintain trustee numbers? As now we only have 2, Caroline and Mark S.

### **Clubhouse Container**

Short-term solution. It is free, it is on the left of Shakespeare Hall and is secure. We need to find out from Mark B. when Phil can move all the club stuff in.

### **Shakespeare Hall**

We could have a consortium approach say with the Scuba club who will also be displaced by the new development. Mark B. has spoken to Gary at the scuba club. Having Shakespeare Hall as a consortium could generate money for us, Mark B. is looking into this and we would consider this as an option unless it costs more than we were paying for the clubhouse. The upstairs has been taken over by a nursing school now we don't know if this is temporary or permanent, Mark S will speak to Mark B about this.

### **Local Pubs**

Would be an option for us to have social functions.

### **Maintenance**

The soda-blasting guy didn't come back to us.

The Newhaven company have quoted us £1600 we are not paying as much as this. Mark is keen to have the inside of Amelie painted and sealed before we return to rowing.

**Flares**, Phil is going to replace our existing 6 flares with electronic flares at approximately £150 for a pair.

**Defibrillator**, at the moment our battery is OK, we have about 2 years life left in it, when it goes it will cost about £250 to replace. Pads are around £20 to £30. If used outside the case would need to be changed for outside use. They can be mounted outside, risk of vandalism, so inside the locked marina would be better. Mark S. will consult with Russell regarding positioning and look into the cost of an outside case and liability issues. People that have had covid-19 have an increased risk of heart issues.

### **Bids and grants.**

We have bid for £3000 from the Sussex crisis fund.

Mark has submitted a bid to Co-op, we had £2000 from Co-op last time.

We have submitted a bid to the Hargreaves Trust for £10,000.

Aviva bid we are not hopeful on.

Mark has done a Tetradock bid to support junior rowing.

### **AGM**

We can't have AGM until rowing is resumed, we are allowed to postpone for 6 months or we could hold it outside with 1-meter distancing. We would need our accounts done before the AGM.

### **Regatta Planning**

Mark will email Will to continue putting plans in place and have a regatta meeting in case this can go ahead.

Kate says food and drink is going out of date, so we can't sell it. Email committee members and see if any members want it.

### **Organisational Chart Progress**

We can ask Sarah and Lucy to print this ready for the AGM.

### **Publicity**

Rachel will send out an email this week to saying the AGM is postponed until we can row again.

A friend of Mark's is selling a drone for £300; do we want to buy a club drone for £300. Decision taken we don't as no-one feels confident enough to use.

If we want a wider audience what is the best digital marketing platform to have?

We need to concentrate on one particular platform. We are on Facebook, Instagram and Twitter. We could use LinkedIn which is more business orientated and TikTok, TikTok is short videos mainly used by kids, so this would be useful for trying to recruit juniors. Rachel is going to set up TikTok and LinkedIn for us. We could use analytics to see who is using our sites.

### **Online Meetings**

Google is preferable to Zoom as no time limit.